

Vice President – Client Accounting

Applications are invited by the Luxembourg office of MaplesFS for the position of

Vice President - Client Accounting

who will be responsible for assisting in the daily administration of a portfolio of Luxembourg SPV's, including processing day to day accounting transactions, reconciliation with bank and broker positions, the preparation of monthly management accounts and annual financial statements in Luxembourg GAAP and IFRS.

He/she will supervise in the invoicing process and collection of receivables, the preparation and filing of direct and indirect tax returns and maintenance of client files, compliance and general administration.

In addition, the role may include liaising with clients, auditors, lawyers, tax advisors and other related parties as well as attendance at Board meetings, preparation of minutes and filings with the Luxembourg Trade Register.

The successful candidate will have 5-7 years experience in Luxembourg corporate accounting, gained either in a Fiduciary or Audit related business. The ideal candidate will be a qualified accountant, with an excellent academic background. A conscientious, detail orientated person would thrive in the role.

Fluent English is a requirement; additional languages are viewed as beneficial.

We offer a supportive environment, structured on a team basis as well as a competitive salary package according to your experience.

Qualified applicants should write, enclosing their CVs, by e-mail to careers.eu@maplesfs.com quoting reference: Luxembourg – VP Client Accounting.

MaplesFS is an independent global services provider. Through our fiduciary and fund services divisions, we look to form strategic long-term partnerships with each of our clients. With offices in leading onshore and offshore jurisdictions, we combine a unique global client service model with leading technology and custom integration. Through this adaptable approach, we create business solutions governed by our clients' diverse and sophisticated requirements.