

Assistant Vice President – Client Accounting

Applications are invited by the Luxembourg office of MaplesFS for the position of

Assistant Vice President – Client Accounting

who, under the supervision of a Vice President and/or Senior Vice President, will be responsible for assisting in the daily administration of a portfolio of Luxembourg SPV's, including processing day to day accounting transactions, reconciliation with bank and broker positions, the preparation of monthly management accounts and annual financial statements in Luxembourg GAAP and IFRS.

He/she will also be responsible for ensuring all tax filings, regulatory and ad-hoc reporting is completed in accordance with regulatory and deal requirements.

Additionally, he/she will be required to deliver high levels of client service, while ensuring that each relationship is compliant with internal policies and procedures.

The successful candidate will hold a professional accountancy qualification (ACA/ACCA/CIMA) with a minimum of 2-3 years experience, ideally gained in financial services. He/she will have a strong knowledge of Luxembourg corporate accounting, gained either in a Fiduciary or Audit related business.

The successful candidate will be expected to demonstrate strong written and verbal communication skills. Excellent English (written and verbal) is required and business French and German would be an advantage.

We offer a supportive environment structured on a team basis. Salary will be commensurate with qualifications and experience.

Qualified applicants should write, enclosing their CVs via email to careers.eu@maplesfs.com quoting reference: Lux – AVP – Client Accounting.

For an explanation regarding how we handle the details and CV submitted for positions with one of our European entities, please refer to our Applicant Privacy Notice which is available [here](#).

MaplesFS is an independent global services provider. Through our fiduciary and fund services divisions, we look to form strategic long-term partnerships with each of our clients. With offices in leading onshore and offshore jurisdictions, we combine a unique global client service model with leading technology and custom integration. Through this adaptable approach, we create business solutions governed by our clients' diverse and sophisticated requirements.

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